

1. Under whom PFMS scheme was rolled out by the Controller General of Accounts ?
  - (1) Planning Commission
  - (2) Ministry of Finance, Department of Expenditure
  - (3) Ministry of Finance, Department of Economic Affairs
  - (4) Ministry of Home Affairs
  
2. A person claiming to be the brother in law of a Govt. servant, shri XYZ in ABC organization seeks the following information under RTI Act. Which of these is/are exempt under section 8 (1) (j) of the RTI Act.
  - (i) Copies of his last five year's APARs
  - (ii) Aadhar Number
  - (iii) Monthly Remuneration
  - (iv) Bank Account details in which his monthly remuneration is credited
  - (1) Only (i)
  - (2) Only (i) and (ii)
  - (3) Only (i), (ii) and (iv)
  - (4) (i), (ii), (iii) and (iv)
  
3. Which of the following actions is/are violative of Conduct Rules when under taken without prior permission of Govt. ?
  - (i) A Govt. servant enters into a marriage with a person having a living spouse.
  - (ii) A Govt. servant having a living spouse enters into another marriage
  - (iii) A Govt. servant having a living spouse enters into another marriage with another person which is permissible under personal law applicable both to the Govt. servant and such other person.
  - (1) (i) and (ii)
  - (2) (ii) and (iii)
  - (3) (i) and (iii)
  - (4) (i), (ii) and (iii)
  
4. What is the lowest and highest limit for procurement of goods and services through a GeM seller having lowest price amongst available sellers (excluding Automobiles) of at least three different manufacturers, on GeM meeting the requisite quality, specification and delivery period ?
  - (1) Between Rs 25,000 and Rs 5,00,000
  - (2) Between Rs 50,000 and Rs 10,00,000
  - (3) Between Rs 1,00,000 and Rs 15,00,000
  - (4) Between Rs 2,50,000 and Rs 25,00,000

5. Consider the following types of cases where requests have been made by Government officials for accepting their resignations :
- (i) Who are under suspension.
  - (ii) Against whom inquiry/investigation is pending
  - (iii) Cases of technical resignation.
- Select the option containing all those cases where prior vigilance clearance should be obtained before taking decision on the request for resignation.
- (1) (i) and (ii)
  - (2) (ii) and (iii)
  - (3) (i) and (iii)
  - (4) (i), (ii) and (iii)
6. As per the General Financial Rules, it is the responsibility of the Head of the Department to investigate arrear claims of Government servants which have been allowed to remain in abeyance beyond a certain period of time.
- Identify the **correct** time frame from the following options :
- (1) Period exceeding one year
  - (2) Period exceeding two year
  - (3) Period exceeding three year
  - (4) Period exceeding six months
7. A permanent employee's resignation is accepted by the Competant Authority and he is relieved. After sometime he submits a request for withdrawal of resignation and the Appointing Authority, after ensuring due compliance of necessary conditions, permits the withdrawal. It was also ensured that the period of absence from duty between relief on resignation and resumption of duty was not more than the prescribed number of days
- Identify the prescribed number of days from the following options:
- (1) 60 days
  - (2) 90 days
  - (3) 120 days
  - (4) 180 days
8. Where the aggrieved women is unable to make a complaint on account of her mental incapacity, who among the following cannot make a complaint ?
- (1) Her relative or friend
  - (2) Her co-worker
  - (3) A special educator
  - (4) A qualified psychiatrist or psychologist
9. What is the number of cases in which if a retired Govt. servant is engaged as a Defence Assistant, then he is not eligible to take any further case as a Defence Assistant ?
- (1) 3
  - (2) 5
  - (3) 7
  - (4) 9

10. The benefits of retirement gratuity and death gratuity have been extended to Central Government Employees covered under NPS on the same terms and conditions as are applicable to one of the following rules ?
- (1) CCS (pension) Rules
  - (2) CCS (NPS) Rules
  - (3) PFRDA Rules
  - (4) Gratuity Rules
11. Where there is a specific provision in the Sanction that expenditure would be met from the budget provision of a specified financial year, by what time it shall lapse ?
- (1) 12 months after its issue
  - (2) Within 6 months of its issue
  - (3) At the close of the financial year
  - (4) After the work is over
12. Which of the following are true in the context of transfer of a Government servant at his own request ?
- (i) No joining time is admissible
  - (ii) he can however avail leave of the kind due and admissible to join the new post
  - (iii) If he joins within holidays eg. is relieved on Friday (AN) and joins on Monday forenoon, he need not take any leave.
  - (iv) Pay for the holidays will be borne by the department relieving him.
- (1) Only (i), (ii) and (iii)
  - (2) Only (i), (ii) and (iv)
  - (3) Only (i), (iii) and (iv)
  - (4) Only (ii), (iii) and (iv)
13. After finalization of the estimates for budgetary allocations, the Department of Expenditure in consultation with the concerned ministry and one other authority shall prepare an outcome budget statement ? Identify the authority.
- (1) RBI
  - (2) C & AG of India
  - (3) NITI Ayog
  - (4) Cabinet Secretariat
14. Which of the following are true ?
- (i) Seniority is to be determined by the order of merit indicated at the time of initial appointment.
  - (ii) A senior will continue to be senior even if he joins six month later than his junior.
  - (iii) A senior will remain senior even if his period of probation is extended and he is confirmed much after his junior is confirmed.
  - (iv) A junior cannot draw more pay than his senior.
- (1) Only (i),(ii) and (iv)
  - (2) Only (i), (iii) and (iv)
  - (3) Only (ii), (iii) and (iv)
  - (4) Only (i),(ii) and (iii)

15. Which of the following is not true with regard to the work related illness and injury leave (WRIL) ?
- (i) Full pay and allowance to all such employees during hospitalization.
  - (ii) For personnel of the central Armed Police Forces below the rank of officers, full pay and allowances. Without any time limit.
  - (iii) The period of WRIL counts for earned leave and self pay leave.
- (1) (i) only
  - (2) (ii) only
  - (3) (iii) only
  - (4) All are true
16. Which of the following is/are true ?
- (i) The number of major penalties is five
  - (ii) Suspension is one of the minor penalties
  - (iii) Depending on the circumstances, reduction to a lower stage in the time scale of pay can either be a minor or a major penalty
- (1) (i) and (ii)
  - (2) (ii) and (iii)
  - (3) (i) and (iii)
  - (4) All are true
17. Unless the president, in view of the exceptional circumstances of the case otherwise determines, no Government servant shall be granted leave of any kind for a continuous period exceeding certain number of years.
- Select the **correct** option :
- (1) Exceeding 5 years
  - (2) Exceeding 4 years
  - (3) Exceeding 3 years
  - (4) Exceeding 2 years
18. Which two of the following charges are reimbursible for the journeys performed on LTC ?
- (i) Tatkal Seva charges
  - (ii) Internet charges
  - (iii) Service tax and education Cess
  - (iv) Agency charges
- Select the **right** option from the following :
- (1) (i) and (ii)
  - (2) (ii) and (iii)
  - (3) (iii) and (iv)
  - (4) (i) and (iv)
19. Where the house property is fully utilized by the owner for his own residence through out the year, which benefit can be derived by him u/s 24 of I.T Act while filing return of his income ?
- (1) Municipal taxes
  - (2) Interest on borrowed capital
  - (3) 30% of Annual value
  - (4) Vacancy Allowance

20. For which of the following, prior permission of the Government is required ?
- (i) Joining an educational institution outside normal office hours
  - (ii) Seeking redressal in a court of law of grievances arising out of his conditions of service.
  - (iii) Participating in sports activities as an amateur
- (1) (i) only
  - (2) (ii) only
  - (3) (iii) only
  - (4) (i), (ii) and (iii)
21. Who among the following employees are not eligible to apply to CAT ?
- (1) Employees of All India Services
  - (2) Employees of Supreme Court and High Courts
  - (3) Employees of Union Territory Administration
  - (4) Members of the Civil Service of the Union Govt.
22. What is the time limit for filing Special Leave Petition (SLP) from the date of judgment / order of High Court ?
- (1) 90 days
  - (2) 45 days
  - (3) 30 days
  - (4) 15 days
23. (A) Nomination made while in service can be changed even after retirement if the amount has remained unpaid till then.  
(B) An adopted child ceases to be included in the family of the natural father.  
Which of the following is/are **true** ?
- (1) Only (A) is true
  - (2) Only (B) is true
  - (3) Both are true
  - (4) Both are false
24. Which of the following is not admissible for T.A. on tour ?
- (1) Passenger tax
  - (2) Cancellation charges
  - (3) Tatkal sewa charges
  - (4) Incidentals to cover on the way expenses
25. A permanent Govt. servant has to give a notice of how many days/months to **resign** ?
- (1) One month
  - (2) Three months
  - (3) Six months
  - (4) No period is prescribed

26. Which is **not** correct about the constitution of Internal Complaint Committee ?
- (1) Its Presiding Officer must be a woman
  - (2) It must have at least 5 members
  - (3) It may have one Male member
  - (4) One of its members must be from an NGO
27. The term of Members of Internal Complaints Committee (ICC) is maximum of :
- (1) One year
  - (2) Two years
  - (3) Three years
  - (4) Four years
28. Proposal for continuation of an existing post beyond the specified duration can be done with the explicit approval of which one of the following ?
- (1) Head of the Department
  - (2) Administrative Ministry in consultation with their finance.
  - (3) Department of Personnel and Training
  - (4) Ministry of Finance
29. What is the maximum percentage upto which Administrative Ministries/Departments of Central Government can enhance provision under budget head 'Travel Expenses' ?
- (1) Upto 5%
  - (2) Upto 10%
  - (3) Upto 15%
  - (4) Upto 20%
30. Which one of the following is **not** correct as per the provisions of RTI Act, 2005 ?
- (1) It is not applicable in Kashmir
  - (2) It aims at transparency of Information
  - (3) It is applicable in whole of India
  - (4) It provides list of exempted information
31. Unless extended after review for a further period an order of suspension shall not be valid after the following period :
- (1) 30 days
  - (2) 60 days
  - (3) 90 days
  - (4) 180 days

32. What is the monetary value under which limited tenders can be called for Works ?
- (1) Costing less than Rs 5 Lakhs
  - (2) Costing less than Rs 7.5 Lakhs
  - (3) Costing less than Rs 10 Lakhs
  - (4) Costing less than Rs 15 Lakhs
33. What is the time limit for disposal of a request for providing information under RTI Act, 2005 ?
- (1) Within 45 Days of its receipt
  - (2) Within 30 Days of its receipt
  - (3) Within 15 Days of its receipt
  - (4) Within 60 Days of its receipt
34. Consider the following statements in regard to the remuneration and other facilities to be provided to Government employees during foreign service :
- (1) Specific terms in regard to the travelling allowance to be allowed to Government servants for journeys on transfer to foreign service and on reversion there from should invariably be prescribed by sanctioning authorities in consultation and agreement with the foreign employer.
  - (2) Medical attendance facilities to Government servants, whether CGHS beneficiaries or to whom CS (MA) Rules apply, should be the same as are provided by the foreign employer to its own employees.
  - (3) Whole expenditure in respect of any compulsory allowance for periods of leave in or at the end of foreign service shall be borne by the foreign employer.
  - (4) Special disability leave salary charges on account of disability incurred in and through foreign service are to be borne by the foreign employer.
- Which one of the above statements is **false** ?
35. What is the minimum period of continuous service required under the Central Government after which LTC facility becomes permissible to an entitled Central Government servant ?
- (1) 6 months
  - (2) One year
  - (3) 18 months
  - (4) Two years
36. Consider the following statements, which are either true or false, in connection with LTC in combination with transfer/ tour TA :
- (i) LTC (Home Town) can be availed in combination with transfer/tour.
  - (ii) LTC (any where in the country in a block of 4 years) can be availed in combination with transfer/tour.
  - (iii) LTC (Home Town) can not be availed in combination with Transfer/Tour.
  - (iv) LTC (any where in the country in a block of 4 years) can not be availed in combination with transfer/ tour.
- Identify the option containing **both** the **false** statements :
- (1) (i) and (ii)
  - (2) (ii) and (iii)
  - (3) (iii) and (iv)
  - (4) (i) and (iv)

37. On how many occasions, during the entire career, emergency passage concession is admissible to the central civilian employees posted in North- Eastern states ?
- (1) 4
  - (2) 3
  - (3) 2
  - (4) 1
38. Which of the following is/are **not** part of family of the Government servant for LTC ?
- (i) Spouse who is not dependent on the Government servant and who is not residing with him.
  - (ii) 30 years old married daughter, who has been divorced and who is dependent on, and is residing with the Government servant
  - (iii) 24 years old unmarried brother, who is dependent on, and is residing with the Government servant.
  - (iv) A judicially separated mother residing with the Government servant with no earning when father is a pensioner
- (1) (i) and (ii)
  - (2) (i) and (iii)
  - (3) (ii) and (iv)
  - (4) (iii) and (iv)
39. Online and automatic registration of suppliers on GeM portal is not based upon which one of the following documents ?
- (1) PAN
  - (2) MCA - 21
  - (3) Aadhar authentication
  - (4) Voter ID
40. What is the rate at which surcharge on Income Tax payable is Leviable on taxable income of Rs 5 crore or more ?
- (1) 10 %
  - (2) 15 %
  - (3) 25 %
  - (4) 37 %
41. A Government employee whose Headquarters, place of posting and Home town are one and the same, what kind of LTC he is eligible for ?
- (1) Home town LTC every year
  - (2) LTC for any where in India once in a block of 4 years
  - (3) LTC for any where in India once in a block of 2 years
  - (4) Home town LTC once in a block of 2 years
42. Which of the following is **correct** about procurement ?
- (1) The procurement is to be done only through a registered supplier on GeM.
  - (2) The Department can not register suppliers for goods and services.
  - (3) Procurement through GeM is not mandatory in all cases.
  - (4) Sanctions are to be approved by competent authority.

43. G is fatter than H, but not as fat as M. Q is also not as fat as M. Who is the most Lean person in the Group ?
- (1) Q
  - (2) H
  - (3) G
  - (4) M
44. What is the maximum amount of donation for charitable purpose under section 80 G that can be paid by cash ?
- (1) Rs 1,50,000/-
  - (2) Rs 50,000/-
  - (3) Rs 10,000/-
  - (4) Rs 2,000/-
45. The interest earned on deposits allowed as deduction to the Senior Citizens under section 80-TTB is limited to the extent of which of the following ?
- (1) Rs 10,000 per annum
  - (2) Rs 25,000 per annum
  - (3) Rs 50,000 per annum
  - (4) Rs 1,50,000 per annum
46. Which of the following is **not** correct ?
- (i) Information includes information relating to a private authority which can be accessed by a public authority under any law in force.
  - (ii) Right to information includes right to take certified samples of material of a Government building under construction.
  - (iii) Monthly remuneration received by officers and employees is exempt under section 8(1) (j) being personal information the disclosure of which has no relationship to any public activity.
- (1) (i) only
  - (2) (ii) only
  - (3) (iii) only
  - (4) All are correct
47. Which of the following are **true** ?
- (i) A disciplinary authority competent to impose any of the minor penalties may institute disciplinary proceedings for imposition of any of the major penalties.
  - (ii) A disciplinary authority competent to impose any of the major penalties may institute disciplinary proceedings for imposition of any of the minor penalties
  - (iii) A Government servant should be suspended when disciplinary proceedings for imposition of any of the major penalties are instituted.
- (1) (i) and (iii)
  - (2) (ii) and (iii)
  - (3) (i) and (ii)
  - (4) All are true

48. A Govt. servant shall be deemed to have been placed under suspension :

- (1) w.e.f. from the date of detention, if detained for a period exceeding 48 hours
- (2) w.e.f. from the date of conviction, if he is sentenced to a term of imprisonment exceeding 48 hours
- (3) When a penalty of dismissal imposed is set aside in appeal and the case is remitted for further inquiry
- (4) When a penalty of dismissal imposed is set aside by an order of Court of law and the Disciplinary Authority decides to hold further inquiry

Which of the above is **NOT** true ?

49. Which of the following is true /correct ?

- (i) Unless otherwise determined by the President, a Government servant, who remains absent from duty for a continuous period exceeding five years, shall be deemed to have resigned from the Government service.
  - (ii) if the request is for grant of commuted leave on medical grounds, furnishing of medical certificate can be waived upto two days.
  - (iii) The competent authority insists on the government servant to change the nature of leave from CCL to Earned leave (EL).
- (1) Only (i)
  - (2) Only (ii)
  - (3) Only (iii)
  - (4) Only (i) and (ii)

50. HPL is also credited in advance @ 5/3 days per completed calender month and dies-non etc. are debited @ 1/18<sup>th</sup> of the period. A Govt. servant joining on 1/2/22 will get 8 days HPL in advance. Suppose he avails 90 days EOL from 1/3/22, how much HPL he would get on 1/7/22 :

- (1) 5 days
- (2) 8 days
- (3) 9 days
- (4) 10 days